



THE COLLEGIATE CHURCH OF THE HOLY CROSS AND  
THE MOTHER OF HIM WHO HUNG THEREON, CREDITON

POST OF ASSISTANT ORGANIST

JOB DESCRIPTION

**General:**

- Enhanced CRB clearance will be required.
- Notice: one full academic Term.
- Unlimited use of organ for teaching and practice (subject to availability).
- Holidays: six Sundays per year.

**Responsibilities will include:**

- Playing for Sunday services and major festivals, as agreed with Director of Music.
- Playing for a share of weddings and funerals: liaison with clergy and couples.
- Tuesday Practice (5.45pm to 7pm) for junior choir members (by arrangement).
- Friday Practice for full choir (juniors from 6pm to 8pm, adults from 7pm to 8.45pm).
- Deputising for Director of Music in his absence.
- Assistance with development and recruitment of junior choristers.
- Assistance with concerts organised by the music department.
- Assisting the Director of Music in the planning and preparation of the Music List.

**Remuneration:**

- Salary of £1,560 *per annum* (£130 per month).
- Occasional fees for weddings (basic fee £75) and funerals (£60).

**Applications:**

- Please send us your CV and a letter of application, with details of two willing referees.
- Completed applications should be addressed to The Revd. Nigel Guthrie, C/O The Parish Office, Boniface Centre, Church Lane, Crediton, EX17 2AH. Alternatively, you can send your application by email, via Mrs Gill Lee, the Parish Administrator ([admin@creditonparishchurch.org.uk](mailto:admin@creditonparishchurch.org.uk)).

**Application deadline:**

The successful applicant will be expected to take up the appointment in September 2010.

*Please note: The detailed working out of this post will be in conjunction with the Director of Music, Mr. Steven Martin.*

## Background:

- The current choir consists of roughly fifty singers. Of these, around twenty are junior choristers aged between 7 and 16 years old. Junior choristers are recruited from local schools. The present Assistant Organist teaches piano to some of the individual choristers (on a private basis).
- The choir sings at the main Sunday Eucharist service, except on the first Sunday of the month, when it sings Choral Evensong. In addition, the choir occasionally sing Evensong on the 3<sup>rd</sup> Sunday, which is otherwise a sung Evensong (congregation with organ accompaniment) or another form of worship (Taizé or Compline, for which an organist is not usually required). The choir sings extra services on major festival days (e.g. Ascension Day, Annunciation, Trinity Sunday, Easter Day).
- The choir supports a scholarship scheme, enabling students (usually current students at the University of Exeter, recent graduates or gap-year students) to take part in the musical life of the church by playing the organ or singing and conducting the choir. The Assistant Organist usually shares the service playing with the organ scholar, if one is appointed.
- Further information about the choir can be found at: [www.holycrosschoir.com](http://www.holycrosschoir.com) which also contains a short history of the 3 manual Harrison and Harrison organ.

## Person Specification

	Essential	Desirable
Organ qualification (grade 8 or diploma level)		/
Experience of organ accompanying	/	
Experience of conducting a choir of different ages		/
Previous experience working with young people		/
Flexible team worker	/	
Communicant member of the Christian faith		/
Able to organise time and workload efficiently	/	